

PROJECT UPDATE JULY, 2011

AREA: Transportation Planning

STAFF: Ron Hinsenkamp, Jackie Mitchell, Pat Macke, Daniel Wegner

1200 – Transportation Planning & Coordination

Objective: Establish and manage a fair and impartial setting, and the support systems and processes, to successfully conduct continuing, cooperative and comprehensive (3C) metropolitan transportation planning in the Terre Haute Urbanized Area and Vigo County.

Work Elements/Methodologies:

1200.01 Program Administration, Coordination & Support

Performed the routine administrative, personnel, fiscal, contractual and management activities and tasks necessary to maintain and support a viable metropolitan transportation planning process.

Participated in the following internal agency meetings and planning sessions:

Planning Staff Review – July 22th
Board of Directors – July 25th

Actively participated in a Indiana MPO Council conference call on July 15th and a council meeting on July 28th.

Actively participated in the following meetings, events or training sessions to collaborate, network or develop professional competence:

ICF International Webinar: Making Sustainability Work in Transportation, July 7th
U.S. House Representatives Webinar Rollout of the Transportation Reauthorization Proposal (A New Direction), July 7th
NARC Webinar: A New Direction, July 12th
NHI Webinar: Linking Planning and Asset Management, July 13
US DOT Webinar: Beyond Efficiency: Better Results for State, Local, and Tribal Governments, July 13th
US DOT Webinar: TIGER III, July 18th
IN-TIME Traffic Incident Management Workshop, July 19th and 20th
LTAP Annual Road Safety Workshop, July 28th

Hosted a FHWA ADA Transition Planning Workshop at the Vigo County Library on July 20th for Local Public Agencies in Clay, Parke, Putnam, Sullivan, Vermillion and Vigo Counties.

1200.02 UPWP Development, Execution & Monitoring

Developed, coordinated and published this bimonthly progress report for the WCIEDD Board of Directors.

Prepared and submitted the quarterly progress report and billing to INDOT for work performed during the 4th Quarter of SFY 2011 under the SFY 2011 – 2012 UPWP.

1200.03 MPO Committee Operations and Support

Prepared, coordinated, hosted and distributed the minutes for the Coordinated Public Transit Human Services Transportation Committee /Transportation Advisory Committee on July 14th.

Continued work on a Transportation Policy Committee directed project to establish a single consolidated set of bylaws for all committees.

1200.04 Air Quality & Conformity

Continued to work with the Terre Haute Engineering Department and their consultant to develop a CMAQ Project Application and air quality analysis for a proposed intersection improvement project at 8th Avenue/9th Avenue/Lafayette Avenue.

Continued to work together with INDOT, FHWA and Indiana's other MPOs to develop strategies and techniques to implement the new Motor Vehicle Emission Simulator (MOVES) that replaces MOBILE6 effective March 2, 2012.

1200.06 Multimodal Planning and Coordination

Worked with a consultant to assess the feasibility of developing a TIGER III Grant Application to try and secure federal funding for a package of six trails projects.

Worked with a consultant to assess the feasibility of developing a TIGER III Grant Application to try and secure federal funding for a series of projects to mitigate the potentially adverse effects of railroad operations on the community. We concluded the Terre Haute Urbanized Area Railroad Corridor Study is not far enough along to seek funding for any projects.

1203 – Transit Planning and Administration

Objective: Monitor, carry out and provide oversight of transit planning activities that lead to delivery of affordable transit services that help meet the mobility needs of people; provide technical assistance and advice to transit operators and our planning partners; and provide planning and operational support to the Terre Haute Transit Utility.

Work Elements/Methodologies:

1203.01 Planning and Coordination

Prepared and submitted the Terre Haute Transit Utility's 2011 Quarterly 1512 Report for their ARRA Grant.

Assisted the THTU is preparing materials for driver training on safety and security.

1203.02 Funding & Grants

Prepared and submitted federal drawdown request for the Terre Haute Transit for ARRA Grant IN-96-0005 in the amount of \$40,592.

Processed routine THTU milestone and financial updates in TEAM.

1203.03 Terre Haute Transit Utility Support

Prepared 2nd quarter DBE report for THTU ARRA Grant IN-96-0005 and submitted it to FTA.

Continue to work on submission of the 2010 Annual NTD Report.

Submitted reports to NTD for the THTU Triennial Review scheduled for August 23 -24

Prepared and submitted the THTU financial and ridership reports for June 2011.

1210 – Data Collection and Analysis

Objective: Collect, maintain and analyze the air quality, socio-economic, demographic, historic, land use, freight, roadway, traffic count, transportation systems, etc., data needed to support fact based transportation planning and decision-making, and to refine and maintain the MPA's Travel Demand Model (TDM).

Work Elements/Methodologies:

1210.01 Census Activities

Continue to monitor and screen weekly newsletters and products being disseminated through the Census Transportation Planning Products (CTPP) network.

Continue to monitor, support and responded to periodic information requests in support of the 2010 Census and the American Community Survey.

1210.02 Traffic Count Program and Studies

Continued the process of running annual calibrations tests on all traffic counters.

Continued to work on implementation of a new database system for managing traffic count data.

1210.03 Traffic Accident Data and Safety

Using the Indiana State Police ARIES Crash Reporting System, continued the process of collecting and analyzing Vigo County traffic accident data for calendar year 2011.

Worked with INDOT to issue a Request for Proposal (RFP) to solicit proposals for the Terre Haute – Vigo County MPA-wide Traffic Sign Inventory Project that was recently validated by the State Highway Safety Advisory Committee.

1210.04 Travel Demand Model (TDM) Development, Maintenance and Operation

Continued to refine and update TDM data to support short and long range planning efforts.

Built various maps (i.e. railroad, functional classification, etc.) to support on-going planning activities, studies and projects.

1215 – Public Participation Program

Objective: Strive to maintain and promote a proactive public involvement process that provides complete information, timely public notice, public access to key decisions, and supports early and continuing opportunities for the public and interested stakeholder involvement in the transportation planning process.

Work Elements/Methodologies:

1215.01 Program Administration

Performed routine tasks associated with the day-to-day administration and management of the agency's and MPO's web sites.

Responded to several requests from citizens, realtors, and developers for traffic count information.

Began design and development of a new transportation focused newsletter that will eventually be published on a quarterly basis.

1215.03 Program Evaluation

Continued work on development of an updated Public Participation Plan that incorporates suggestions made during the Quadrennial Planning Review.

1220 – Transportation Improvement Program

Objective: Develop and maintain a short-range (four year) Transportation Improvement Program (TIP) that identifies programmed capital and non-capital surface transportation improvement projects (or phases of projects) to be funded using federal funds provided under 23 U.S.C. and 49 U.S.C. Chapter 53 (including: Transportation Enhancement projects, Federal Lands Highway Program projects, safety projects included in the Indiana Strategic Highway Safety Plan, trails projects, pedestrian walkways and bicycle facilities). The TIP must be fiscally constrained and also include regionally significant projects requiring an action by the FHWA or the FTA, regardless of the funding source. Each project or project phase included in the TIP shall be consistent with the approved metropolitan transportation plan and the TIP must conform to the Clean Air Act and EPA transportation conformity regulations (40 CFR part 93). The TIP will be updated as needed or at least once every four-years.

Work Elements/Methodologies:

1220.01 Program Administration & Management

Performed routine tasks associated with the day-to-day maintenance of the Transportation Improvement Program (TIP) database.

1220.02 Project Implementation

Spent considerable time working with project sponsors, consultants, INDOT, etc. to help resolve problems or to facilitate efforts to keep the following programmed projects on track in either the project development or project construction cycle.

Harlan Rd/US 41 Intersection
Improvement
. Third Street (US 41)/8th Ave
Intersection Improvement

Fruitridge & Haythorne Intersection
Improvement
Margaret Ave: 7th St. to 14th St.

Evaluated and processed a change order to increase the amount of federal funding for the Lafayette Ave & Park Ave Intersection Project.

Worked with Local Public Agencies (LPAs) to insure quarterly reports were submitted to INDOT on each Group IV, TE and Bridge Project by the July 21st deadline.

1220.03 New TIP Development

Received the Governor's approval of the SFY 2012 – 2015 TIP and FHWA approval of the supporting air quality conformity determination.

1247 - Metropolitan Transportation Plan

Objective: Develop and maintain a long-range multimodal transportation plan for the Metropolitan Planning Area (MPA) that fosters: (1) mobility and access for people and goods, (2) efficient system performance and preservation, and (3) good quality of life. This plan must cover a planning horizon of at least twenty years and be updated when projects that add highway capacity are to be added, modified or deleted or at least once every four years. A formal determination must be made that this plan and any updates conform to the Clean Air Act and EPA transportation conformity regulations (40 CFR part 93).

Work Elements/Methodologies:

1247.01 Plan Administration & Management

Performed routine tasks associated with the administration, management and implementation of the *Updated 2030 Long Range Transportation Plan*.

Continued to manage, coordinate and facilitate the planning process that will ultimately result in the development and formal adoption of a Terre Haute – Vigo County Rail Line Relocation & Improvement Corridor Plan.

- Continued to provide guidance and input to the sub-consultant working on development of the *Purpose and Need Statement*,
- Participated in bi-monthly project management team meetings.
- Reviewed various documents related to the study (i.e. purpose and need statement, meeting minutes, conceptual alignments, conceptual proposed grade crossings, etc.) and provided the consultants with feedback about these documents.
- Drafted the April – June 2011 FRA Quarterly Progress Report to be submitted by the City of Terre Haute.
- Assisted the City of Terre Haute in preparing FRA reimbursement requests for this project.

AREA: Economic Development

STAFF: Jim Coffenberry, Terry Jones, Kristy Jerrell

WCIEDD

- Staff conducted the 2nd meeting for the CEAP pilot demonstration project for a Regional Action Team in June.

Montgomery County (Multi-Jurisdictional Project)

- Staff is assisting the Montgomery County Commissioners / Little Raccoon Regional Waste District (LRRWD) in order to apply for a CDBG grant through IOCRA so that the LRRWD can make improvements to their existing wastewater system. Due to the fact that the LRRWD serves a majority of their customers in Montgomery County in the Town of Waveland, the Montgomery County Commissioners will be the lead applicant on the project. The LRRWD also serves the Town of Russellville in Putnam County and one customer in Parke County. Staff completed the required income survey in April 2011. Staff will submit a proposal to IOCRA on July 22, 2011 and the final application will be submitted on September 30, 2011.

Clay County

- Staff met with the owner of the Vanes Boilerworks building to discuss the findings of the ESA Phase II carried out on the property using WCIEDD's EPA Brownfield Coalition dollars. As a result of the findings the owner has been able to sell the property to a developer who will demolish and redevelop the site.

- Staff has been working with Britt Aero as the company expands its workforce. Staff has arranged for a site visit by the Indiana Economic Development Corporation so that the company can fully utilize all available incentives as it expands its workforce and purchases new equipment.
- Clay County officials and WCIEDD staff met with a developer who plans to build a new hotel near the intersection of SR 59 and SR 42. The developers, Hoosier Lodging, have requested TIF revenue be used to cover the cost associated with public water and sewer improvements needed to support the needs of the proposed facility.
- Staff and several Clay County officials toured a waste disposal facility at Union Hospital to see a new method of medical waste disposal in operation. A group of investors has approached the county as a possible site for a larger regional facility for such an operation.
- As consultant to the Clay County Redevelopment Commission staff was able to structure a deal in which TIF revenue from the Clay County Industrial Park to carry out major improvements to CR 300 North. The CCRC formally approved the use of TIF revenue and IVC Industrial Coatings has agreed to pay for a sign instructing delivery drivers to use the Industrial Park Access Road for deliveries and not CR 300 North.
- A considerable amount of time was spent in the last few days assisting Morris Manufacturing with a new expansion adding 40 new hires to bring total employment to over 200 persons by the end of 2011.
- Staff is assisting the REIN Center group located in Harrison Township near Clay City regarding a community multi-use building plan project. The income survey is underway currently.
- Staff is assisting the Town of Harmony on closeouts and monitoring for a DR-1 CDBG reimbursement grant.
- Staff completed the sub-recipient reporting for Clay County DR projects.
- Staff is assisting the Town of Clay City on a water improvement project.
- Staff continues to work with the Town of Center Point on their Disaster Recovery 2 IOCRA/CDBG Grant in the amount of \$956,530 in making improvements to the Town's Wastewater/Water systems. Construction is expected to begin approximately the second week of August.

- Staff continues to work the Town of Center Point in administering the Town's DR-1 CDBG reimbursement grant that was awarded in January of 2010. Staff has successfully completed the close-out process.
- Staff is currently assisting the Posey Township Clay County Volunteer Fire Department with labor standards on their \$1,265,777 grant that they received from FEMA to construct a new fire station. The bidding process is complete, construction contracts have been signed, and construction (site work) began on June 6, 2011.
- Staff is assisting the Town of Carbon on a sanitary sewer planning project in order to help the community address IDEM violations the community is facing. The IOCRA planning grant was awarded in January 2011 in the amount of \$28,800. Release of Funds was granted on May 6, 2011 and planning is underway. A Draft Planning document is expected to be presented to the Town Council in August 2011.
- Staff is assisting the Town of Knightsville on their IOCRA funded Water Planning Project in the amount of \$28,800. Midwestern Engineers has conducted the study on the water system for the community and presented the Draft Planning document to the Town Council on July 12, 2011.

Parke County

- Staff has been working with a developer interested in the purchase of Billie Creek Village. Currently, the developer is finalizing a business plan and is in negotiations with the current owner. If the developer is successful he plans on re-establishing Billie Creek as a 501-c-3 tourist attraction.
- Staff has been working with Parke County officials to determine the feasibility of constructing a new meeting/convention facility. Staff has requested assistance from the Small Business Development Center in the development of a feasibility study that will determine the market, demand, and size of such a facility.
- Staff continues to assist the Town of Bloomingdale with a proposed sanitary sewer project for the community.
- Staff conducted the public hearing for the Town of Bloomingdale for their proposed water improvement project for CDBG Round 2 submittal. The proposal was submitted to IOCRA on July 22.

- Staff continues to work on the recently CDBG funded Parke County EMS Station Project. The project initially received bids in late June, but only received one bid which was extremely over the available budget, rebidding is set for August.
- Staff is assisting the Town of Bloomingdale with various community development projects that are planned.
- Staff is assisting the Town of Rosedale in a potential wastewater improvement project.
- Staff assisted the County in completing sub-recipient reporting for CDBG DR projects.

Putnam County

- Staff continues to work with the Cloverdale Redevelopment Commission and Huntington National Bank as a buyer is sought for the Crossroads USA building.
- Staff provided information to a major Chinese solar component manufacturer pertaining to the Hayman Property the intersection of I-70 and US 231. The company plans to visit the state in the Fall and is interested in the site for construction of a major manufacturing facility.
- Staff continues to work on administering the Putnam County bridge rehab project recently funded 100% by IOCRA through the Disaster Recovery program dollars. Staff conducted the pre-construction meeting in early July. Construction is underway on the project with an estimated completion date of November 2011.
- Staff conducted the public hearing for Town of Russellville proposed water improvement project to submit for CDBG round 2. Proposals were submitted on July 22.
- Staff submitted the Town of Bainbridge's Storm Water Improvements Project IOCRA grant application on March 18, 2011. The total project cost is \$668,073. On June 3, 2011, the Town of Bainbridge was awarded a \$600,000 grant to complete the storm water improvements in the Town.
- Staff continues to work with the Town of Bainbridge on their Disaster Recovery 2 IOCRA/CDBG Grant in the amount of \$917,500 to make improvements to the Town's Water Systems. Construction began in June 2011.
- Staff continues to work on the Town of Bainbridge's \$234,300 Wastewater Improvements Project that was funded through IOCRA's CDBG regular round grant program. Construction began on June 21, 2010 and the final inspection was on March 21, 2011. Staff has begun the close-out process.

- Staff is currently assisting the Town of Cloverdale in order to apply for a IOCRA/CDBG Grant so the Town can make improvements to their Doe Creek Lift Station. Staff will submit a proposal to IOCRA on July 22, 2011 and the final application will be submitted on September 30, 2011.
- Staff continues to work with the City of Greencastle on their Disaster Recovery 1 IOCRA/CDBG Grant in the amount of \$530,329 for the Albin Lake High Hazard Dam Rehabilitation Project which consists of improvements to the dam's existing deteriorated spillway, dam slopes and widening of the road traveling above the dam. Improvements will improve stability and maintainability of the dam. Final Design Engineering is currently underway and the construction bidding process is expected to be completed by August 2011.
- Staff has been procured by the City of Greencastle on their IOCRA Stellar Communities CDBG Grant in the amount of \$1,500,000 for a Downtown Revitalization Project. Only two communities in the State of Indiana were awarded this prestigious grant.
- Staff has been procured by the City of Greencastle on their IOCRA Stellar Communities CDBG IHCDA CDBG Disaster Grant in the amount of \$3,065,000 for the demolition of an old gas station and the construction of a three story parking garage. Only two communities in the State of Indiana were awarded this prestigious grant.
- Staff submitted the Putnam County / Reelsville Water Authority's Water Improvements Project IOCRA grant application on March 18, 2011. The total project cost is \$634,000. Unfortunately, this project was not awarded on June 3, 2011. The grant application will be submitted for the 2011 Round II – staff will submit a proposal to IOCRA on July 22, 2011 and the final application will be submitted on September 30, 2011.
- Staff is assisting the Walnut Creek Fire Protection District (WCFPD) in order to apply for a CDBG grant through IOCRA's Fire Protection/EMS program for the purchase of a new fire truck. Putnam County will be lead applicant and the WCFPD will be the sub-recipient. Currently, Putnam County is the lead applicant for the Reelsville Water Authority's Water Project. Once that project is funded and under construction, the WCFPD will be able to submit an application.

Sullivan County

- WCIEDD is in the process of completing an ESA Phase II for the City of Sullivan Central Elementary School Site. A sampling analysis plan is currently under EPA review and site work will begin as soon as it's approved. The assessment will also include geotechnical

work which will identify the location and boundaries of a landfill that exists beneath the property.

- Staff has been working with a developer that is interested on redeveloping the Central Elementary School Site as soon as an acceptable Site Status Letter is obtained from IDEM. The developer plans to put new housing and retail facilities on the site.
- Staff continues to work with Sullivan County officials and Hoosier Energy on Project Heartland. The project has had new life breathed into it recently and a Letter of Intent for development is pending between Hoosier Energy and the prospect company.
- Staff met with the Town of Farmersburg along with their attorney to determine the Town's options for financing road improvements within the Town. Staff has proposed several options for financing and is working with the Town engineer to obtain a street inventory for the Town.
- Staff is attempting to obtain funding for a feasibility study for the renovation of Shelburn's Interurban Depot. Indiana Historic Landmarks Foundation is considering a grant to fund such a study.
- Staff has been assisting Sullivan County officials in the structuring and execution of a project that will provide an enhanced water supply to the Sullivan County Community Hospital's business park and extend sanitary sewer to the west side of US 41. The project involves the Sullivan County Board of Commissioners, County Council, Redevelopment Commission, Town of Shelburn, and the City of Sullivan. All entities will eventually be reimbursed for the financial shares of the project through the revenue generated each year by the tax increment generated by the assisted living center currently under construction.
- Staff continues to work on the recently funded Shelburn Wastewater Improvement project. WCIEDD staff assisted the community in seeking over \$3.6 million dollars in CDBG disaster recovery funding in order to help the community make improvements to the wastewater system. Construction began in June on this project.
- Staff continues to work on the Farmersburg Storm-water Improvement Project that was funded \$1 million dollars through CDBG DR-2 grant program. WCIEDD staff wrote/administered the grant for the Town. Construction is complete and the project is nearing the grant closeout process.
- Staff continues to work on the Hymera Water Improvement Project recently funded by IOCRA through the Disaster Recovery funding. Construction on the project began in late June.

Vermillion County

- The construction of the sanitary sewer and water line extensions to White Construction's new Renewable Energy Headquarters are 98% complete. The company plans to occupy the facility sometime in August. EDA funding for the project is still forthcoming as the City waits for release of funds to take place.
- The Clinton Redevelopment Commission has issued two bonds TIF revenue bonds for the financing of the reconstruction of North Main Street from the current City limits to just south of White Construction's new headquarters. As part of a deal with the County Board of Commissioners, the City will take over ownership of the road as soon as funding for construction is in place.
- The City of Clinton conducted engineering interviews with firms interested in working on the Vine Street Widening Project which was funded out of HSIP funds.
- Staff has been working with the SHPO and DNR Director Rob Carter to try and resolve historic review issues concerning the Clinton Freight Depot Renovation Project. The project appears to be ready to bid by September.
- Staff completed semi-annual reporting for Vermillion County projects.
- Staff received notice the Hillsdale Water Planning grant application was successfully funded by IOCRA for \$28,800.00. The Vermillion County Commissioners were the applicant on behalf of the Hillsdale Water Corporation. The planning by the engineering firm has begun and is over half way completed.
- Staff submitted the Town of Fairview Park's Water Well Improvements Project IOCRA grant application on March 18, 2011. The total project cost is \$658,050. Unfortunately, this project was not funded on June 3, 2011. The grant application will be submitted for the 2011 Round II – staff will submit a proposal to IOCRA on July 22, 2011 and the final application will be submitted on September 30, 2011.
- Staff is currently assisting the Town of Cayuga in trying to obtain IOCRA funding for a storm water drainage / wastewater planning grant. Staff will submit the planning grant application July 22, 2011.
- Staff is continuing to work with the Town of Newport/Vermillion County Indiana Historic Society (VCIHS) in order to apply for an IOCRA/CDBG Historic Preservation grant to make structural improvements to the old, historic Vermillion County Jail. The total project cost

is \$557,000. Staff submitted a proposal to IOCRA on January 14, 2011 and unfortunately, due to the VCIHS not being able to obtain bank loan dollars, they were not able to apply on March 18, 2011. Staff will submit a proposal to IOCRA on July 22, 2011 and the final application will be submitted on September 30, 2011.

- On March 17, 2011 the City of Clinton was awarded \$363,395 from IOCRA's Disaster Recovery DR1 grant program to widen Feather Creek through the City to reduce flooding. This is a joint project with the US Army Corps of Engineers with a total project cost of \$1,265,064. This project has been under works with the Army Corps since 1938 and in 2002 the City received a cooperation agreement in place with the Army Corps but the project has been at a stand-still for a while. With the IOCRA funding being utilized as the City's 25% match, this project will hopefully become a reality. Army Corps Engineers will conduct field surveying in Clinton on June 25, 2011 and will be surveying for 3 weeks. Plans and Specs are expected to be completed in May 2012, advertisement for construction contracts in June 2012, and award construction contracts in July 2012 with construction starting in the beginning in August 2012.
- Staff received notice that the City of Clinton received an IOCRA Planning Grant in the amount of \$40,000. The planning grant will complete the following: A Long-Term Control Plan to address the Combined Sewer Overflow (CSO) issues the City of Clinton is experiencing and will apply to both utilities of the sanitary sewer and the storm-water drainage. Planning is currently underway and a Draft Plan is expected to be submitted to IOCRA before August 2011.
- Staff is assisting the City of Clinton in order to apply for a CDBG grant through IOCRA's CDBG Clearance/Demolition grant program for the Demolition of the Old/Abandoned Clinton Junior/Senior High School located on 358 Mulberry Street. The total project cost is \$363,350. Staff will submit a proposal to IOCRA on July 22, 2011 and the final application will be submitted on September 30, 2011. Future use of the clearance site will be for a future new fire station in which the City Fire Fighters will seek IOCRA grant funding to construct the new fire station.

Vigo County

- The sampling analysis plan for the former West Terre Haute Marathon ESA Phase II is currently being redone to reflect the fact that the fuel storage tanks at the facility will be removed before testing.
- Staff continues to administer the Town of West Terre Haute's Storm-water Improvement Project. West Central wrote the CDBG \$500,000 grant for the Town. Closeout has begun and the IOCRA monitoring was conducted on July 1.

- Staff attended the Wabash River Development and Beautification, Inc. Board of Directors meeting in June 2011.
- Staff is assisting the Town of West Terre Haute on making water system improvements and utilizing grant programs in order to do so.
- Staff continues to work on the Vigo County property FEMA buyout program application. Staff has dedicated a considerable amount of time into this project. Two of the 7 applications have been announced for funding thus far.
- Staff is working on the City of Terre Haute's Hulman Dam improvement project estimated at approximately \$740,000. This will be a DR-2 Dams/Levees application for 90% of the cost of the project. Staff is assisting the City in completing an income survey for the proposed beneficiaries area.
- Staff received notice that the Thralls Station Regional Sewer wastewater improvement project was funded by IOCRA for \$600,000.00 by way of the Vigo County Commissioners. Construction started in late July.
- Staff received notice that the Town of West Terre Haute DR grant application submitted by WCIEDD received funding in the amount of \$417,990.00 to help complete the levee certification. The study began in April. Phase 1 of the study is complete. The process could take up to 11-12 months for final completion.
- Staff is assisting the County and Vigo County Public Library in efforts to fund the proposed DNR/Wabashiki Outlook and West Terre Haute Library branch building in West Terre Haute.
- Staff is assisting the Honey Creek Fire Department on a proposed fire station project near the Youngstown area. Staff will be assisting the department in efforts to complete an income survey of the area to qualify for the CDBG program.
- Staff is assisting the West Vigo Community Center board in a potential renovation project of the center.

AREA: Administration-Aging & Disabled Programs

STAFF: Merv Nolot, Gloria Wetnight, Patty Cannoy, Kathy Adams

- Gloria and Patty are working on the 2012 Area Plan for IFSSA Division of Aging and the Federal Section 5311 Rural And Small Urban Transit Assistance: Operating, Capital & Intercity Application Package for Calendar Year 2012.

- Gloria is assisting John Turner, our Ombudsman and Arlene Franklin, State Ombudsman with client meetings, phone calls, etc as 147 residents of Lee Alan Bryant Residential Facility in Parke County have been affected by FSSA not renewing the Medicaid contract with the facility. These residents must move to another facility that is approved if they want to continue to receive assistance with their room and board.
- Gloria made an agency presentation to the United Way of the Wabash Valley Campaign Cabinet Committee on July 14th.
- Patty attended the TAC and Coordinated Public Transit Human Service Transportation Committee meeting on July 14th.
- Gloria represented the agency at the Eli Lilly Employee Fair on July 13th.
- Gloria participated in the meeting with Dale about the Fitness for Duty program required for the Area 7 Transportation Program Drivers on July 6th.
- Gloria participated in the Transportation Department Drivers' Training in Terre Haute on June 28th.
- Gloria represented the agency at the CSN Wellness Fair on June 27th.
- Patty conducted a Brown Bag Medicine Event at Peddle Park on June 24th. Two pharmacy interns from CVS talked one-on-one with seniors who had questions about or wanted a review of their medications.
- Gloria attended Case Management Training in Vincennes on June 22nd.
- Gloria attended a meeting hosted by the Wabash Community Foundation regarding their 20th Anniversary Celebration to be held in September and the opportunity for us to participate and provide information to those in attendance about our services.
- Patty assisted Michelle with a Low Income Subsidy Bingo in Rockville on June 17th.
- Gloria manned the agency booth at the Eli Lilly Information Fair on June 15th.
- Gloria attended the United Way Agency Advisory Committee meeting on June 8th.
- Gloria assisted Michelle with the Putnam County Information Fair on June 7th.
- Merv, Gloria and Michelle met with staff from the Vermillion/Parke Community Clinic on June 6th.

- Gloria and Patty participated in the Chronic Disease Self Management Program conference call on June 2nd.
- Patty, Kathy, and Connie have been sending out the Senior Nutrition Program Farmers Market Program applications and vouchers. All 150 sets of vouchers allocated to Area 7 have been given out to qualified seniors age 60 and over. The vouchers can only be used at specific famers markets in the area for fresh vegetables and fruits grown in Indiana.

OLDER LIVING: July feature: Area Day Senior Citizens Picnic. August feature: Extreme Heat: A Prevention Guide for Personal Safety

Meetings:

IAAAA Executive Committee Conference Call – Gloria – June 30

IAAAA Mtg. – Gloria – July 8

--Conference Call – June 23, July 7

--Conference Call – Advocacy – June 30

--Fiscal Standing Committee – July 19

Agency Presentation to W.I.L.L. Center Staff – July 25

AREA: Senior and Disabled Transportation

STAFF: Dale Nightingale, Kathy Adams

- On June 28th Area 7 transportation hosted an RTAP training. This training was for defensive driving and pre trip inspection. Gloria, Dale and the drivers all attended.
- Transportation also purchased GPS units and new money boxes for all vans. These were purchased with our stimulus money.

One way trips:

April 2011	Parke – 5, Vermillion – 54, Vigo – 2405	Total = 2464
May 2011	Parke – 13, Vermilion – 84, Vigo – 2760	Total = 2857
June 2011	Parke – 11, Vermillion – 11, Vigo – 2966	Total = 3070

AREA: In-Home Services Department

STAFF: Stephanie Crosby, Linda Chesher, Misti Crawford, Dixie Ringham, and Case Managers

- As of 7-20-11 a total of 832 clients are being served by In-Home Services.
- Currently 104 clients are being served via the CHOICE program.

- 218 clients are being served via the Medicaid Aged & Disabled Waiver.
- Remaining clients are receiving services via SSBG, T3, and T3E funding.

WAITING LIST TOTALS: as of 7-20-11

CHOICE	194
HOMEMAKER	213
HOME HEALTH AIDE	105

238 Pre-Admission Screenings, for nursing facility placement, were completed throughout the six counties from 5-12-11 thru 7-20-11.

MEETINGS ATTENDED:

6-8-11: Stephanie and Michelle Graham (Information & Assistance) attended The Maryvale Health Fair with Area 7 Agency on Aging & Disabled booth info.

6-22-11: Five Case Managers attended the Regional Case Management Training in Vincennes.

6-27-11: Stephanie, Misti and four Case Managers attended the Regional Case Management Training in Indianapolis.

6-28-11: Stephanie attended the newly projected software program presentation in Vincennes.

7-14-11: Stephanie and Misti attended the RCAP resident meeting at Lee Alan Bryant in Rockville.

7-19-11: Stephanie, Michelle Graham and five Case Managers attended the Annual Case Management Orientation at the Indianapolis Government Center.

AREA: Ombudsman

STAFF: John Turner

- July 14, 2011 John Turner, Stephanie Crosby, Gloria Wetnight and Misti Crawford met with Lee Alan Bryant Health Care Facility regarding the facility no longer being eligible to receive Residential Care Assistance Program payments from the state.

Written incidents – 20

Consultation – 13

New cases – 10

State survey report reviews – 8

Resident council presentation – 2

AREA: Information and Assistance/Aged and Disabled Resource Center

STAFF: Glenda Parks & Michelle Graham

- On June 7th Michelle and Gloria attended a health fair in Putnam County.
- On June 8th Michelle, Stephanie, and Jennifer attended a health fair at Maryvale.
- On June 10th Glenda and Michelle attended training on Long Term Care Insurance in Indianapolis.
- On June 17th a LIS/Extra Help Bingo event was held in conjunction with a brown bag medication event in Rockville. Extra Help is a program that provides assistance with medication costs for low income individuals on Medicare Part D.
- On June 20th Michelle gave a Medicare fraud presentation at the Lunch-with-a Lawyer program at the Wabash Valley Senior Center.
- On June 27th and 28th Gloria and Michelle attended the CSN Wellness Fair.
- We continue to assist people with questions about Medicare, Medicaid, and help with any application assistance needed.

AREA: Nutrition Program

STAFF: Chris Mangia, Jennifer Torpy

- There were meals 11,758 served in June to 689 clients within 22 serving days. The following meals were served: congregate = 4256; home delivered =5156; SSBG = 518; CHOICE = 709; MW = 798; Family Caregiver = 0 and McMillan =321 with an average donation of \$.60. This average donation reflects the total number of dollars contributed by participants and the SSBG cost share divided by the total of all meals served regardless of funding source.
- Menus for August have been sent to the dining site directors, Older Living and other area newspapers.
- Jennifer participated in the Maryvale Health Fair on June 8.

- On June 22, Jennifer and Chris attended an Appreciation and Farewell for Steve Vitaniemi at the Cayuga Christian Church in Cayuga. He has recently resigned from his position at the church, but while there he coordinated volunteers for Area 7's Home Delivered Meal program for the past sixteen years.
- Submitted the Bi-Annual Grant Progress Report for the Vigo County Local Coordinating Council for the Drug Free Community Fund by June 30, 2011.
- We will be hiring someone soon to serve as a site director at the Cayuga site. The Cayuga Christian Church still would like to host the home delivered meal program.
- Currently advertising for the Clinton and Clinton 3 driver position due the resignation of Paul Wallace, on July 8.
- We will also be hiring a new driver to replace Peggy Landry, who resigned on July 15, as the Dreiser Square 2 driver.
- We will also be advertising soon for a home delivery driver to deliver in the Drieser Square complex. For the last several years due to a decline in the number of clients at that location, the site director has assumed responsibility for the meal delivery to those clients. However, the number of clients has nearly tripled making it difficult for the site director to complete all her other responsibilities in the dining site.
- The Quarterly Site Director Training was held on July 13 at Schelley Hall in Seelyville.

Meetings Attended:

June 15 - Vigo County LCC (Local Coordinating Council) Meeting – Chris

June 21 – IAAAA Healthy Aging – Nutrition Subcommittee – Conference Call – Chris

July 25 – WCIEDD Board Meeting – Jennifer and Chris

Waiting List for Meals:

Clay – 0, Parke – 0, Putnam – 0, Sullivan – 0, Vermillion – 0, and Vigo – 0

AREA: McMillan Adult Day Service

STAFF: Patty Butterfield, Simone Gehrke, Dana Ehresman, Teri Lankston, Bonnie Washington, Christine Boyle

- May attendance averaged 19 a day for a total of 2347 hours of care provided to 31 clients.

- June attendance averaged 18 a day for a total of 2265 hours of care provided to 28 clients.
- Three intakes were done in May. Three intakes were done in June.
- One new client started in June and three new clients have started in July.
- Several Nursing students from Ivy Tech have been to the center as part of their community nursing class during the summer session.
- McMillan's held a Father's Day Brunch on June 17th for clients and their families.
- On June 28th, staff attended an in-service on proper lifting.

UPCOMING DATES

- McMillan Advisory Board will meet on August 16th @4:00 pm instead of July 19th.
- National Adult Day Services Week will be September 18-24, 2011